**County Mental Health**

**Minutes of the Regular Meeting**

December 12, 2017

10:00 a.m.

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Vice-chair Kellerman at 10:00 a.m. on Tuesday, December 12, 2017, in the Board Conference Room.

Member Taube opened the meeting with prayer.

**Roll Call**

Members Present: Ralph Bell, Sarah Boluyt, Kathy Broome, Michael Hamm

Adele Hansen, Steve Johnson, Catherine Kellerman,

Bryan Kolk, Todd Koopmans, Albert Steil (arrived at 10:15 a.m.), Helen Taube and Susan Twing

Others Present: Michael Geoghan, Director; Carol Mills, and Shannon Woodside, recording secretary

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Kolk, supported by Member Boluyt, to amend the agenda to add

revised procedure 9.RR.111A Recipient Rights Protection as 9.4.1. Motion carried unanimously.

**Approval of Minutes**

**Motion** by Member Koopmans, supported by Member Kolk, to approve the minutes of Regular Board meeting of November 14, 2017, as presented in 6.0. Motion carried unanimously.

**Director’s Update**

Director Geoghan reviewed his written report presented in 8.0. Discussion took place.

**Executive Committee**

Next meeting is January 5, 2018 at 10:00 a.m.

**Finance**

Check Register and Cash Statement were reviewed with the following inquiries addressed by Carol Mills, Chief Operating Officer.

*Check Register*

91272 State of Michigan $12,689.94; This is state withholding for staff.

91723 Stericycle $86.62; This is for sharps (needles) disposal.

91285 Daniel L. Blauw, PLC $487.50; This is payment for presentation.

91301 Esterline Group $400.00; This amount is for the remodel of the upstairs

men’s bathroom.

*Cash Statement*

No questions.

Next meeting is January 8, 2017 at 2:00 p.m.

**Policy Committee**

**Motion** by Member Johnson, supported by Member Broome to approve revised policies 1.BOD.106A Committee Structure and 3.HR.903 Military Leave as presented. Discussion took place. Motion carried unanimously.

**Recipient Rights Committee**

**Motion** by Member Hansen, supported by Member Boluyt, to approve revised 9.RR.111A Recipient Rights Protection Procedure as presented. Discussion took place. Motion carried unanimously.

Next meeting is February 12, 2018 at 10:00 a.m.

**Promotion & Education Committee**

No meeting scheduled.

**Consumer Advisory Committee**

Member Broome reported that she and Member Koopmans called in for the Regional Consumer meeting and that our agency is responding to matters in a timely manner. They also indicated that the local Consumer Advisory Committee should start writing to legislators voicing their concerns. The next Regional meeting will be in February 2018.

Next meeting is January 25, 2018 at 1:00 p.m.

**Mid-State Health Network**

Members Johnson and Hamm reported on the following with discussion taking place.

- Saginaw will be paying back their loan in September 2018

- Operations Agreement

- MSHN forming a subcommittee

**MACMHB**

Member Kellerman reported on the following with discussion taking place.

- Member Services will be touring a hotel/conference as a possible new venue in Novi on

December 15th.

- New contract for SUD from CARES.

**Communications from the Public**

No communication from the public.

**Adjournment**

Motion by Vice-chair Kellerman to adjourn the meeting at 11:45 a.m. Motion carried unanimously.

Catherine Kellerman, Vice-Chairperson Sarah Boluyt, Secretary